

**Tenancy Application Checklist:**

How did you hear about RedEx?

- Have you properly filled out the entire application form and signed it?
- Have you provided your proof of income?
- Have you provided your photo ID?

RedEx Limited  
 159 Broadway Ave, Palmerston North  
 Phone 06 3557368 Fax 063557168  
 Email: rent@redex.co.nz

**APPLICATION FOR TENANCY**

Address of Property .....

Rent per week: ..... Commencement Date (if accepted): .....

Applicant's Full Name: .....

Current Address: .....

Contact Phone: Home ..... Mobile ..... Work .....

Email Address:.....

Date of Birth: ..... ID: (Driver's Licence/Passport #) ..... Car Reg: .....

Occupation:(please provide verification from employer) .....

Employer's Name & Address: .....

..... Length of Time Employed: .....

WINZ Customer Number (if WINZ Client): ..... Benefit Type: .....

Smoker: YES / NO Pets: YES / NO (please list) .....

**Emergency Contact Details:** (someone not living with you)

Name: ..... Relationship to You: .....

Address: .....

Phone: Home ..... Mobile ..... Work .....

**List Other Occupants Who Will Be Living With You:** (Please note – everyone who wishes to sign the tenancy agreement must fill in a separate application)

| Name  | Date of Birth | Mobile Number | Employer |
|-------|---------------|---------------|----------|
| ..... | .....         | .....         | .....    |
| ..... | .....         | .....         | .....    |
| ..... | .....         | .....         | .....    |
| ..... | .....         | .....         | .....    |

Do any of the other occupants smoke? YES / NO Pets: YES / NO (please list) .....

**Rental References**

CURRENT Landlord's Name: ..... Phone ..... Address of Property: .....

Period of Time at Current Address: ..... \$ Per Week: ..... Owned / Rented / Boarded / With Family PREVIOUS Landlord's

Name: ..... Phone ..... Address of Property: .....

..... Period of Time at Previous Address:

..... \$ Per Week: ..... Owned / Rented / Boarded / With Family

**CAUTIONS AND INFORMATION DRAWN TO YOUR ATTENTION OF  
THE PRIVACY ACT 1993**

- This application collects personal information about you.
- This information is collected by or on behalf of the Landlord/Property Manager
- The intended recipient of this information is RedEx Ltd and the Landlord/Property Owner
- This information is required to assess your merit as a tenant
- This information is required to assess whether you are a minor and are able to enter into this contract without the approval of the Tenancy Tribunal
- You are entitled to access and correct this information
- If you fail to provide any of the information requested, you may not be selected as the best application for the tenancy

**TENANTS' DECLARATION, WAIVERS AND AUTHORITES  
CONTAINED IN THE APPLICATION FORM**

- I declare that the information given is correct and the Landlord may check on any of the details provided in the application
- I agree to any of this information being given to another Landlord and/or tenant reference checking agency
- I agree that the Landlord can obtain information about me
- I agree that the Landlord may use any of the information on this form, or any further information obtained by the Landlord during the term of this tenancy, to enforce judgement or money orders obtained against me
- I authorise the Landlord to obtain information about me from Tenancy Services, any Postal Authority, any Power Supply Company, any Gas Company, any Telecommunications Company, any Debt Collection Agency, or any Landlord/Tenant information bureau.
- I understand that this authority cannot subsequently be cancelled by me.
- I understand that any unpaid debts will be pursued by a collection agency and incur late payment fees and collection costs.
- I/we as tenants, acknowledge that this offer to commit to the tenancy agreement if accepted for the property applied for, is subject to, and conditional upon the approval, in all respects, of the property owner. RedEx Ltd, as letting agents, will not be held responsible in any way for the contents of OR consent or decline of such an offer.
- By entering into this agreement you agree that your personal details, and an assessment regarding your fulfilment of tenant responsibilities may be added to a internet based tenant web site accessible by members (comprising of other landlords) on a subscription basis. This assessment can only be used for the purpose of evaluating you for future tenancies. A tenants address details may be added to the site to assist other landlords in locating former tenants. Under the Privacy Act 1993 you have the right to see the information held about you by any credit bureau or tenant database, and to correct it in accordance with the Privacy Act. If you wish to view any information we hold about you, send your request to T.I.N.Z., P.O. Box 105524, Auckland City.

I, ..... declare that the above information about my rights under the Privacy Act 1993 and the declarations, waivers and authorities were brought to my attention on completing this Application for Tenancy.

SIGNATURE: ..... DATE: .....